

Charter Commissioner: Peter Manoogian

# SAUGUS CHARTER COMMISSION

– JULY 10, 2008–

## Step 3 – Develop Possible Solutions

# Government Model: Adaptive Administrative – Proposal #1

	<b>Description:</b> <ul style="list-style-type: none"> <li>• <i>50 Member Town Meeting</i></li> <li>• <i>Subset of 10 elected at large steering committee.</i></li> <li>• <i>At large elected steering committee chairman.</i></li> <li>• <i>7 member school committee with steering chairman as a member.</i></li> <li>• <i>Appointed licensing board and traffic commission.</i></li> <li>• <i>Hired comptroller auditor to advise legislative branch.</i></li> </ul>
<b>Executive</b>	<p>Executive branch will consist of an appointed town manager and a steering committee chairman who is elected at large.</p> <ul style="list-style-type: none"> <li>• Appointed Town Manager will have a 3 year –term</li> <li>• Manager has all the same stated powers except board appts and leasing town property.</li> <li>• Screening Committee provides no less than 3 names to steering chairman.</li> <li>• Chairman proposes one name. 6 of ten say yes or 7 of ten say no.</li> <li>• Chairman runs at large for 2 year term. Nominated with 100 or more signatures.</li> <li>• Chairman proposes dismissal. 6 votes needed to dismiss. If chairman is reluctant then 7 can dismiss without him.</li> <li>• Manager must have goals and assist in development of capital plan, financial forecast and comprehensive plan. Yearly evaluation by steering committee.</li> <li>• Chairman serves as seventh member on school committee.</li> <li>• Chairman nominates candidates to multi-member citizen boards..</li> <li>• Chairman delivers yearly state of town address.</li> <li>• Chairman is the only one who can propose capital, comprehensive, and financial plan to steering committee.</li> <li>• Chairman nominates 4 members of finance and audit committee.</li> <li>• Steering committee confirms appointment of chairman's 5 member licensing board and 3 member traffic commissioners.</li> </ul>
<b>Legislative</b>	<ul style="list-style-type: none"> <li>• 50 member town meeting for 10 precincts, staggered 3 year – terms. They select a moderator.</li> <li>• Conflict of interest to mirror Plymouth town meeting language.</li> <li>• 40 are precinct specific and run with 10 signatures, even for re-election. 10 must reside in each of the 10 precincts but run at large with 50 nominating signatures.</li> <li>• Will continue to do zoning, budget, appropriations, borrowing, bylaws, accept state statutes, propose home rule petitions.</li> <li>• 10 at large members will serve as subset known as steering committee.</li> <li>• Steering can move or re-appropriate 1% of town budget that is not segregated. They cannot appropriate new funds.</li> <li>• Town Meeting must meet at least every 60 days. They may be called into session by steering or chairman or moderator.</li> <li>• Moderator appoints 5 members to Finance / Audit Committee.</li> <li>• Steering will establish water and sewer policy and monitor enterprise funds and programs.</li> <li>• Steering will grant special permits now granted by selectmen.</li> <li>• Steering will evaluate manager.</li> <li>• Steering chairman will deliver manager's budget to fin com.</li> <li>• Steering assisted by comptroller.</li> <li>• Steering hires the statutory auditor.</li> <li>• Steering leases town property.</li> </ul>
<b>School Committee</b>	<ul style="list-style-type: none"> <li>• 7 members with one being steering committee chairman.</li> <li>• Involved in "front end" of budget process.</li> <li>• School financial administration merged with town financial administration.</li> </ul>
<b>Elections</b>	<ul style="list-style-type: none"> <li>• Yearly spring elections.</li> <li>• All terms 3 years except steering chairman will be two years.</li> <li>• Recall will be 15% / 25 days except no recall for 40 precinct specific town meeting members.</li> </ul>
<b>Finance</b>	<ul style="list-style-type: none"> <li>• New position of comptroller/auditor to assist fin com and steering committee.</li> <li>• Frequent monitoring of expenditures and performance of spending.</li> <li>• School finances formally coordinated with town finances.</li> </ul>
<b>Budget</b>	<ul style="list-style-type: none"> <li>• Budget process will include steering and school committee n early stages to set broad goals.</li> <li>• Manager will develop budget based on policy objectives.</li> <li>• Town manager delivers budget to steering chairman then to fin com.</li> <li>• Fin Com makes recommendations to Town Meeting.</li> <li>• Fin Com continues to meet after budget accepted to monitor appropriations with comptroller.</li> <li>• Fin Com will still have a reserve fund.</li> <li>• Fin Com to advise on 1% transfer matters.</li> <li>• Fin Com to only recommend on financial matters before Town Meeting.</li> </ul>

